केन्द्रीय विद्यालय नं.2, वायु सेना स्टेशन तांबरम,
चेन्नई 600073
Kendriya Vidyalaya No.2 Tambaram, Chennai 600073

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CLASS I ADMISSIONS 2021-22INSTRUCTIONS TO PARENTS

The following admission schedule would be followed.

Date	Category	Admission List Serial Number	Timings
24 Jun 2021	RTE	1 – 20	11.30 am to 3.00 pm
	Cat 1	1 – 20	
	KVS Wards / Grandparents		
25 Jun 2021	RTE	21 - 40	11.30 am to 3.00 pm
	Cat 1	21 – 40	
	DA	All selected candidates	
	SGC	1 – 4	
26 Jun 2021	Cat 1	41 – 95	11.30 am to 3.00 pm
	SGC	5 – 8	
	ST Shortfall		
28 Jun 2021	Any pending cases		11.30 am to 3.00 pm

In case of any clarification required regarding documents or schedule the queries can be sent to kv2tbmadmission@gmail.com

All the selected candidates are requested to bring the following documents during the time of admission. Only 3 days time will be given to submit the documents. Parents reporting after the stipulated date and the grace period will not be considered thereafter.

❖ **Date of Birth in original** is to be brought for verification.
For Class I, certificate of proof of age in the form of a birth certificate issued by the authority competent to register births. This will include certificates from Notified Area Council / Municipality / Municipal Corporation extract about the date of birth from records of Village Panchayat, Military Hospital and service records of Defence personnel.

❖ **Address Proof** as mentioned in the application should be brought in original at the time of admission for verification. The following documents only will be accepted.
   a. **SMART CARD – issued by the department of civil supplies**
   b. **EB card**
   c. **Voter id**
   d. **Adhaar card**
   e. **Driving license**
   f. **BSNL landline connection bill**
   g. **Indane Gas/Bharath Gas bill**
   h. **Bank account passbook with recent 6 months transaction**
   i. **Rental agreement should reflect considerable stay at the residence.**
   j. **Address proof issued by Government Department**

   The address given in the application form only would be taken into account for admissions.

❖ **Community certificate in Original**. If the community certificate is in the name of the parents, 3 months time will be given to produce the certificate in the name of the child. A certificate that the child belongs to the Scheduled Caste/Scheduled Tribe/EWS/OBC (Non-Creamy Layer)/BPL wherever applicable, issued by the Competent Authority in concerned State Government/Union Government. The certificate in respect of either of the parents may be accepted initially, for the purpose of admission, if this certificate is not available for the child. However, the certificate in respect of the child has to be submitted within a period of 03 months from the date of admission.

   BC/MBC/DNC of the State Govt will not be considered as OBC.

❖ **Income Proof** for Private employees should be procured from the **Tahsildar** only. All Government employees must submit their salary slip from the **concerned department where they are employed.**

❖ **Single Girl Child** – Parents of Cat I, II, III and IV, SGC category candidates are instructed to get the extract from the **service records only**.

❖ All the candidates selected for RTE admissions **MUST** produce the relevant documents at the time of admission.

❖ **ONLY ONE PARENT SHOULD COME FOR ADMISSION KEEPING IN MIND THE COVID-19 PROTOCOL. WEAR MASK AND FOLLOW ALL THE COVID-19 PROTOCOLS AS DIRECTED BY GOVERNMENT.**

PRINCIPAL